



## NATIONAL ASSOCIATION FOR WOMEN'S ACTION IN DEVELOPMENT

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### TERMS OF REFERENCE FOR A BUDGET ANALYSIS TO IDENTIFY GAPS IN THE AGRICULTURE BUDGET ALLOCATIONS TO POST-HARVEST HANDLING AND STORAGE TECHNOLOGIES IN MBARARA AND RUBIRIZI DISTRICTS

“National Association for Women’s Action in Development (NAWAD) seeks to contract a consultant to conduct a district budget analysis to identify gaps in the agriculture budget allocations to post-harvest handling and storage technologies in Mbarara and Rubirizi districts.”

#### About NAWAD

Established in 2009, NAWAD is a voluntary non-governmental women’s organization that focus on family and the crucial role women play in their families, communities and the development of Uganda as a nation. NAWAD works with and for grassroots women to transform their lives so that they can demand, claim and protect their economic and social rights. Her goal is to promote the fundamental human rights of women and girls especially in relation to sustainable management of the environment and natural resources, social stability and economic security while putting women at the fore front.

NAWAD has been at the forefront in developing and strengthening the grassroots women-led eco-feminist movement in Uganda to foster women’s participation in development, amplifying their voices through collaborations and collective action to influence decision making locally and in national development processes as well as development of feminist livelihoods and energy alternatives in communities. As a movement, eco-feminism aims to organize and enable grassroots women to challenge oppression.

## Rationale

National Association for Women's Action in Development (NAWAD) with support from USAID/Uganda Civil Society Strengthening Activity (CSSA) is implementing the Advocate for the Implementation of the NDP III Agro-Industrialization Programme Implementation Action Plan (AINAPI) project in Mbarara and Rubirizi districts in Uganda. For a period of 12 months, this project aims at Strengthening the implementation of the Agro-Industrialization Programme Implementation Action Plan (Agro-PIAP) in the areas of recruitment of extension workers and budget allocation for the establishment of storage and agro-processing technologies in Mbarara and Rubirizi districts by the end of 2022. NAWAD shall target 1,500 small holder farmers composed of majorly women, some men and youth and among these will be persons with disability. Through the AINAIPi project, NAWAD hopes to realize; 1) an increase in the number of agricultural extension officers to train small holder farmers on post-harvest handling, storage, and agro-processing technologies and 2) an increase in budget allocation to post-harvest handling, storage and processing technologies to cater for the establishment of 4 storage and 2 processing machines in each of the two districts.

Given that NAWAD aims to increase budget allocation to post-harvest handling, storage and processing technologies in Mbarara and Rubirizi districts, the organization, with support from consultant will conduct a district budget analysis to identify gaps in their agriculture budget allocations to post-harvest handling and storage technologies.

## Purpose/Objectives of the Consultancy

To identify gaps in the agriculture budget allocations to post-harvest handling and storage technologies in Mbarara and Rubirizi districts. The analysis shall also support the project in suggesting recommendations for increased participation and engagement of small holder farmers to influence the planning and budgeting cycle in their districts.

## Scope of the work

The study shall include, but not limited to document reviews targeted (district budgets particularly agriculture sector related budget votes etc), conducting interviews with likeminded CSOs working on budget- related interventions like the Civil Society Budget Advocacy Group–CSBAG, district finance officers, Chief Administrative officers and agriculture committees.

The consultant shall prepare and share a work plan with NAWAD. At finalization of the study, the consultant shall prepare and present their findings to USAID/CSSA and NAWAD clearly indicating the gaps identified in the agriculture budget allocations to post-harvest handling and storage technologies in Mbarara and Rubirizi.

The consultant shall also indicate action points/ recommendations for increased participation and engagement of small holder farmers to influence the planning and budgeting cycle in their districts and other opportunities that exists in the district.

The Consultant shall be required to highlight the methodology and tools that shall be used in conducting the study. The Consultant shall also submit a proposed budget for the consultancy, and these shall be discussed and agreed upon between the Consultant and the recruiting team before the actual work commences.

## Location of the study

The study shall be conducted in Mbarara and Rubirizi districts.

## Reporting

In the performance and conduct of this study, the Consultant shall report to the project coordinator with support from the designated field officers and the executive director.

## Qualifications and competences

The consultant should have a background in accounting, finance, and economics with previous experience in conducting similar work on budget analysis.

## Deliverables

1. Draft study report for discussions with CSSA/NAWAD team
2. Final report incorporating comments from CSSA/NAWAD team.

## Ethical considerations

The Consultant shall perform his/her/their work with all due diligence, efficiency and economy in accordance with appropriate professional standards. He/she/they shall be required to carry out the consultancy in person and no delegation or assignment to any other person shall be accepted.

## Duration of Assignment

On offer of the consultancy, the consultant is expected to share a budget and a workplan. The consultancy shall be executed within twenty (20) working days from the date of signing of the contract for the consultancy.

Activity	Deliverables	Timeframe
Initial meeting with NAWAD to discuss terms of reference and proposal	N/A	1 day
Conduct a study, to identify gaps in the agriculture budget allocations to post-harvest handling and storage technologies in Mabarara and Rubirizi districts.	N/A	10 working days
Desk review and compilation of findings from study and sharing draft report with NAWAD	Draft report	4 days
Review of draft findings with NAWAD and USAID/CSSA project lead	N/A	1 day
Incorporation of comments or any other inputs and preparation of final report	Final Report	4 days

## Submission of Application

Interested applicants should submit their application (expression of interest, proposal) and curriculum vitae through email on [nawadorg@gmail.com](mailto:nawadorg@gmail.com) , and cc [hr@nawad.co.ug](mailto:hr@nawad.co.ug) before 5:00pm on Monday 21<sup>st</sup> May 2022.